

# **DRIEMS**

**TANGI, CUTTACK**

## **MINUTES**

**OF**

## **MEETING OF THE IQAC**



**MEETING NO. : 2018-19/02**  
**DATE : 15.12.2018 [Saturday]**  
**TIME : 12.30 PM**  
**VENUE : CONFERENCE HALL**



**DRIEMS**  
**2018-19/02 MEETING**  
**OF**  
**THE INTERNAL QUALITY ASSURANCE CELL**  
**(IQAC)**



**DATE** : 15.12.2018 [Saturday]  
**TIME** : 12.30 PM  
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**MINUTES**

**Members Present:**

Sl. No.	Name	Designation
1	Prof. (Dr. ) Rajendra Kumar Das	- Principal & Chairman, IQAC
2	Sj. Balaram Kar	- Director (Admn)
3	Prof. (Dr. ) K.K. Mishra	- Advisor
4	Mr. Girish Chandra Das	- Dy. Registrar
5	Dr. Parsuram Biswal	- Controller of Examination
6	Dr. J. Mehena	- Dean (Academic)
7	Dr. Pratap Ch Pradhan	- Professor, EE
8	Dr. Jui Patnaik	- Dean (R&D)
9	Prof. Rajeev Agarwal	- HoD, CSE
10	Prof. Bipin Bihari Mohanty	- HoD, CE
11	Dr. Niranjana Panda	- Dean (SW)
12	Prof. S.Z. Khan	- Professor, CE
13	Dr. Sarat Kumar Mishra	- Professor, ME
14	Prof. D.R. Biswal	- HoD, ME
15	Mr. Mahavir Biswal	- 3 <sup>rd</sup> year Student, ME
16	Prof. Surajit Mohanty	- Alumni Member
17	Dr. Alok Ranjan Biswal	- Coordinator, IQAC

<b>DRM/IQAC/2018-19/02:</b>	<b>WELCOME ADDRESS BY THE CHAIRMAN, IQAC</b> Prof. (Dr.) Rajendra Kumar Das, Principal and Chairman, IQAC chaired the meeting and welcomed all the members to the 2 <sup>nd</sup> meeting of IQAC. He briefed the status of the Institute and asked the members to present their views of the campus visit.
	<b>INTRODUCTION OF VALUE ADDED COURSE</b> All the members were informed about the Vision and Mission of the Institute and keeping in view of this all members have suggested to introduce value added course in the respective department.
	<b>INTERNSHIP TO THE STUDENTS</b> All members have emphasized on internship facility to students to familiarize them with the updated knowledge on industry related issues.
	<b>ONLINE FEEDBACK</b> A proposal has been proposed by Dean (Academic) to carry out the online feedback from the Alumni and it has been appreciated by all members.
	<b>ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR</b>
	<b>VOTE OF THANKS</b> The meeting was concluded with the permission of the Chair with a Vote of Thanks by Dr. Niranjana Panda, Dean (SW).

Prepared By	Verified and Approved by
	
IQAC Coordinator	IQAC Chairman

Co-ordinator  
 IQA Cell  
**DRIEMS Autonomous**  
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## **ACTION TAKEN REPORT**



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01	<p><b>INTRODUCTION OF VALUE ADDED COURSE</b></p> <p><b>Action Taken:</b></p> <p>The HoDs of concerned Department have introduced the valued added courses for their respective programmes.</p>
02	<p><b>INTERNSHIP TO THE STUDENTS</b></p> <p><b>Action Taken:</b></p> <p>Dean R&amp;D have conducted a meeting with HoDs and members of R&amp;D Cell and a blue print has been prepared for providing internship to the students.</p>
03	<p><b>ONLINE FEEDBACK</b></p> <p><b>Action Taken:</b></p> <p>An online form has been created and shared to alumni through whatsapp. The feedbacks are monitored and analyzed by Dean (Academic).</p>

Prepared By	Verified and Approved by
	
<b>IQAC Coordinator</b>	<b>IQAC Chairman</b>

Co-ordinator  
 IQA Cell  
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15.12.2018 (Saturday)